



**Ashford Park Primary School**  
*Inspiring a love for lifelong learning*

“The school has high expectations of pupils. The motto of ‘Achieving Potential, Producing Success’ is understood and used by pupils across the school. They are proud to be part of the school and recognise the high expectations the school has for them. They live up to these expectations, demonstrating the school values in how they behave and also in their learning.”

**Ofsted, February 2024**

## **Main purpose**

### **The teacher will:**

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
- Meet the expectations set out in the Teachers’ Standards

## **Duties and responsibilities**

### **Teaching**

- Plan and teach well-structured lessons which match the needs of all learners
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment to inform planning
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, in support the school’s values and vision
- Lead a subject and monitor the continuity, progression and pupil outcomes
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Make a positive contribution to the wider life and ethos of the school

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

### **Professional development**

- Take part in the school’s appraisal procedures
- Take part in further training and development to refine and improve own teaching and development
- Where appropriate, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils, parents and carers to establish and maintain positive working relationships

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective, positive and professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

### **Management of staff and resources**

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Deploy resources delegated to them

The teacher will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post-holder may be required to do other duties appropriate to the level of the role, as directed by the head teacher or line manager.

## Person Specification

**Candidates should ensure that they address the person specification in their supporting statement. All elements are essential unless marked as desirable.**

Criteria	Qualities
<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• Degree</li> <li>• Successful primary teaching experience</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge of the National Curriculum</li> <li>• Knowledge of effective teaching and learning strategies</li> <li>• A good understanding of how children learn and how to implement successful adaptive strategies</li> <li>• Excellent interpersonal and communication skills, to be able to motivate all pupils and adults</li> <li>• Ability to relate well to all children building rapport and be responsive to their needs, whilst being firm and fair in establishing highly positive climate for learning and excellent standards of behaviour, care &amp; safety</li> <li>• Experience in working with children with special educational needs.</li> <li>• Evidence of leading on the professional development of others (desirable)</li> <li>• Experience in teaching across different Key Stages (desirable)</li> <li>• Understanding of Safeguarding and Equalities in the context of school life</li> <li>• Understanding of the role of parents and the community and securing partnership including dealing with initial concerns, worries and ability to build rapport</li> <li>• Secure and confident in the use of a range of IT platforms and hardware and how they have been used successfully to enhance teaching and learning</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• Committed, loyal, generous and hardworking to the community life of the school, promoting the ethos and values of the school</li> <li>• Emotionally resilient, enthusiastic and a good sense of humour</li> <li>• Self-motivated and well organised with the ability to work under pressure and prioritise effectively</li> <li>• Reflective and keen to develop yourself and others</li> <li>• Ability to communicate effectively and work as part of a team</li> <li>• Encourages ideas, initiative and innovation in others</li> <li>• Commitment to maintaining confidentiality at all times</li> <li>• Commitment to safeguarding and equality</li> </ul>

**Notes:**

This job description may be amended at any time in consultation with the post-holder.

**Ashford Park Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and required to apply for a DBS disclosure. We particularly welcome applicants from under-represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.**

## **Primary Class Teacher – Ashford Park Primary School**

**Contract Term:** Permanent

**Salary:** MPR/UPR

**Start Date:** September 2024

**Closing date:** Applications shortlisted on receipt

**Interview dates:** Confirmed with shortlisted candidates

This is an exciting opportunity to join Ashford Park Primary School (APPS), a popular and successful three-form entry school located in Ashford, Middlesex, Surrey.

Ashford Park has high expectations of pupils. The motto of 'Achieving Potential, Producing Success' is understood and used by pupils across the school. We pride ourselves on being a truly inclusive school. Our curriculum is ambitious for all pupils. Staff have expert knowledge of what, and how, to teach. Children who attend Ashford Park receive exciting and challenging opportunities to develop and extend their learning, empowering them to be the very best they can be.

Why apply:

- Our staff benefit from and are positive about our routine and high-quality professional development, to ensure the best possible outcomes for all pupils, whilst being mindful of workload and well-being.
- People speak highly of our supportive community of staff, parents and carers, who are dedicated to our children receiving the very best that education has to offer through our vision of 'Inspiring a love for lifelong learning'.
- We had a graded Ofsted inspection in February 2024. We are proud to maintain judgements of 'good' in all areas, with so many strengths running through the report.
- Due to our ongoing successes, the school's popularity continues to grow. Ashford Park is in a fortunate and exciting position, looking to further develop our wonderful school site with a NEW Acorn Specialist Centre, increased all weather play space and specialist learning spaces for staff and children. You would be joining the school at an exciting time, where you can help shape the future.

If you would like to join our team, where every individual is valued and where our staff appreciate their professional learning and development opportunities, then please email your completed application form to:

[recruitment@ashford-park.surrey.sch.uk](mailto:recruitment@ashford-park.surrey.sch.uk) - Please note that CV's will not be considered

We welcome applications from teachers at any stage of their career who want to share their talents, expertise and passion within our welcoming, supportive and aspirational school. The APPS team encourage you to visit, so you can see for yourself the brilliant opportunities on offer.

### **Safeguarding Statement**

Ashford Park Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. An enhanced DBS (Disclosure and Barring Service) with barred list check is required for all successful applicants.

Shortlisted candidates will be asked to provide details of all unspent convictions and those that would not be filtered, prior to the date of interview.

An online search will be conducted on all candidates shortlisted for interview.

Ashford Park Primary School is an equal opportunities employer.

We reserve the right to withdraw this vacancy at any time ahead of the closing date if there is a good level of response. Therefore, we recommend you submit your application as early as possible. We also reserve the right to interview shortlisted candidates ahead of the closing date.

Please be advised that references may be requested on receipt of your application. Please state if you wish this to be delayed until shortlisting/interviews have taken place.